

MINUTES
CARBON LEHIGH INTERMEDIATE UNIT
BOARD OF DIRECTORS

**CARBON LEHIGH INTERMEDIATE UNIT #21
4210 INDEPENDENCE DRIVE
SCHNECKSVILLE, PA**

MONDAY, AUGUST 19, 2013

7:00 P.M.--CLIU BOARD MEETING --CLIU BOARD ROOM

Meeting No. 524

CALL TO ORDER

President Robert Bold called the five hundredth and twenty-fourth meeting of the Carbon Lehigh Intermediate Unit Board of Directors to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance followed the Call to Order.

ATTENDANCE

Board Members in Attendance: Debra Lamb, Penny Hahn, Raymond Follweiler, Jr., Wayne Wentz, Clarence Myers, Anthony DeMarco, Robert E. Bold, Mary L. Ziegler, Dorothy Mohr, and Robert Kolb. Board Members Absent: Francee Fuller, Robert Schaninger, Darryl Schafer, and John Toft, Jr. Staff: Diane L. Carfara, Tee Decker, Dr. Bobby Dodd, Dr. Elaine E. Eib, Philip Fiore, Molly Flood, Jamie Galgoci, Dr. Charlotte Golden, Maryalice Grogan, Melissa Johnson, James E. Kochie, Joan Lang, Andrew Lechman, James Malley, Matthew Martucci, Shaun McElmoyle, Laurie Newman-Mankos, Deborah Popson, Lisa Schumacher, Vaughn Shappell, Amy Snyder, and Kim Talipan.. Also in attendance were: Valerie Gulycz, Special Education Supervisor Candidate; Uldis Vilcins, Director of Transportation Candidate; Cynthia Klager, Parent; and Teresa Klager, G-Club/Camper of the Year Award presentation; and Ellis Katz, Esq., Solicitor.

REAPPROVAL OF THE JUNE 17, 2013 CLIU BOARD OF DIRECTORS MEETING MINUTES

- MOTION: The Carbon Lehigh Intermediate Unit Board of Directors reapproves the minutes of the June 17, 2013 meeting, as approved at the July 15, 2013 meeting of the CLIU Board of Directors, amending the following Personnel item:

Full-Time Employment – Elizabeth Fox, Speech Therapist, Itinerant, at an annual salary of \$49,010, Step 4, Column M, prorated for the 194-day work year, effective July 29, 2013 [not August 12, 2013 as previously approved] or upon receipt of pending paperwork (Replacement for Valerie Morton, Retired; Early Intervention Budget, Non-Tenured).

Moved: Raymond Follweiler; Seconded: Clarence Myers; Vote: Yes – 10; No – 0; Abstentions – 0; Absent – 4.

APPROVAL OF THE JULY 15, 2013 CLIU BOARD OF DIRECTORS MEETING MINUTES

- MOTION: The Carbon Lehigh Intermediate Unit Board of Directors approves the minutes of the July 15, 2013 meeting as presented: Moved: Robert Kolb; Seconded: Mary Ziegler; Vote: Yes – 10; No – 0; Abstentions – 0; Absent – 4.

BOARD PRESIDENT'S REPORT

President Bold shared a newspaper article with the Board entitled, Children in the Coal Mines, which highlighted an exhibit that shared the historical account from the 1860's to the 1920's of children working 12 hour days in Pennsylvania's anthracite coal mines. In

BOARD PRESIDENT'S REPORT (continued)

viewing the picture in the article, Mr. Bold noted the difficult life they had, whereas what is provided for children today, we can reaffirm our commitment to children through public education in this new school year and many more to come.

CORRESPONDENCE TO THE BOARD/CLIU UPDATE

Board Correspondence

The following Board Correspondence was shared with the Board:

- A postcard was received from the Sandy Hook Elementary School Community thanking students in CLIU programs for the “blizzard of love” that was sent their way. Students in our Troxell Early Childhood Center, Deaf/Hard of Hearing program at Parkway Manor Elementary School, and the MDS functional program at East Penn Elementary, and our Emotional Support classroom at Towamensing Elementary School participated in the “Snowflake Project.” Members of the Sandy Hook Elementary community hung these special snowflakes made by our students in the hallways of their stark, new building to decorate the school and to brighten their lives following the tragic event that they had experienced. Dr. Eib gave special thanks to Katie Titano, Julia Hobart, Sally Kattner, and Leah Beil for initiating this program with their students;
- An article from the Express Times was shared about our Penn Kidder Mental Health Program; and
- Each Board member was given various newsletters from various ESY Summer Camps; Camp Parkland and Camp Fowler.

CLIU Update

Dr. Eib provided an Update on the following:

- Recently, Senator Pat Browne visited CLIU to tape a segment for a broadcast of the “Browne Report.” Senator Browne leads the commission working to improve special education funding. While here at CLIU, the Senator worked directly with Deb Popson, CLIU Director of Special Programs and Services; and Louise Fick, Parkland School District Supervisor of Student Services. Both did an outstanding job!
- The CLIU Principal Certification Program kicks off on September 18th with *The Principalship* taught by Dr. Barbara Conway, Superintendent of the Jim Thorpe Area School District. There are currently eight strong candidates registered; and CLIU is still accepting applications for Cohort I. Inquiries have been received to start a second cohort in January 2014. The strength of this program lies in the Practitioners emphasis, therefore we have recruited eight current administrators from seven area LEA’s to be the instructional staff. CLIU’s Curriculum and Instruction/Educational Technologies department has spent the summer piloting the online learning management system that will be utilized, developing an instructor’s manual, and training instructional staff. As the program begins, we will be evaluating the program planning and launch to make any adjustments, while continually striving to serve our districts and educators in our area. Kudos was given to the Curriculum & Instruction Department for this impending successful launch!; and
- The CLIU Transportation In-service Opening Day at Lehighon High School held on August 15, 2013 was a success. Thanks were extended to Mr. Wayne Wentz and Lehighon Area School District for their gracious hospitality! In conclusion, the CLIU Staff Development Day is scheduled for August 20th at Parkland High School.

SUMMER PROGRAMS PRESENTATION

Extended School Year Programs

Molly Flood, Assistant Director, Special Programs and Services, shared an overview of the CLIU Summer Programs with the Board. Ms. Flood reported that 290 students were served through these programs throughout the summer months. The Camp programs included Camp Parkland and Camp Fowler. Classroom-based programs were held at the following schools: Lehigh County/Whitehall Middle, Parkland High, Springhouse Middle, and Zephyr Elementary; and Carbon County/Lehighton Middle and High Schools, Palmerton Enhanced, Panther Valley Elementary, and Weatherly Elementary. Mental Health Treatment Programs were held in both Carbon and Lehigh Counties called Student Intensive Treatment and Emotional Support (SITES), in which 75 students were served.

The Carbon Lehigh Special Needs Children's Foundation provided funding for the annual summer gifting program in which 26 students received awards from \$30 to \$100. Camping programs in which students participated at included Camp Cranium, Camp Iroquoia, Twin Pines, Camp HERO, and KidsPeace.

G Club Camper of the Year Presentation

This year's G Club was a themed camp week dubbed "Spa Week at Camp Wood Haven." Both Camp Mosey Wood and Camp Wood Haven were utilized, with six students attending.

Each year, a student from this program is recognized for their willingness to help and for their fellowship with other campers. At this time, Ms. Flood introduced the G-Club Camper of the Year, Teresa Klager, from the Palmerton Area School District. Teresa was thrilled to receive the award and was very happy to have participated in swimming, rock climbing, and especially in spending time with her friends. Teresa was presented with a plaque by Amy Snyder, Social Worker, which stated, 2013 G-Club "Camper of the Year." Congratulations Teresa!

AUDIENCE INPUT ON AGENDA

Dr. Bobby Dodd, CLIU Special Education Supervisor, spoke on behalf of the Special Education Supervisors, expressing their gratitude to the members of the CLIU Board that participated in the Search Committee instrumental in hiring Dr. Elaine Eib as Executive Director of the Carbon Lehigh Intermediate Unit #21. He noted that Dr. Eib has "taken this group to another level and gave them a voice" through her institution of Leadership Committee meetings. This open forum allowed this group, as well as the MIS, Human Resources, Curriculum & Instruction, and Business Departments, to come together as a team helping all to become interconnected within this organization. Dr. Eib shared with this entire group her vision; and sharing that the landscape of education was changing and that "we needed to change with it." This allowed the Leadership Committee to take a look at CLIU's strengths and weaknesses as a team. This forum allowed us to be empowered, to share not only in the victories, but in our defeats, validating our input. In doing so, Dr. Eib's vision became "our vision." This said, the group offered their thanks to the Board for reappointing Dr. Eib as Executive Director of CLIU to another four-year term, and giving her the opportunity to share Phase II of her vision with them.

Dr. Dodd acknowledged that this group of internal stakeholders is "motivated, behind Dr. Eib, and ready for the new school year." On behalf of this entire group, Dr. Dodd shared with the Board that they truly appreciate Dr. Eib for her leadership!

Penny Hahn, CLIU Board Member representing the Catasauqua Area School District, thanked the group for sharing all of this with the Board.

Dr. Eib also thanked the group for their kind words and added that she is "grateful to be working with such a great group of individuals"!

FISCAL MATTERS

- MOTION: The Carbon Lehigh Intermediate Unit Board of Directors approves the following fiscal matters as presented:

FISCAL MATTERS (continued)

Treasurer's Report

Treasurer's Report for the month ended July 31, 2013 as presented.

Ratifying Payment of Bills—July 9, 2013 to August 12, 2013

Ratifying payment of bills from 7/9/13 through 8/12/13 in the amount of \$5,835,543.78.

Payment of Bills

Payment of bills for August, 2013 as listed: Bills for Approval – 8/19/2013 - \$3,781,992.24.

Moved: Penny Hahn; Seconded: Wayne Wentz; Vote: Yes – 10; No – 0; Abstentions – 0; Absent – 4.

PERSONNEL MATTERS

- MOTION: The Carbon Lehigh Intermediate Unit Board of Directors approves the following personnel matters as presented:

Resignations

Resignation of the following person(s):

Audra Krakoski, Teacher, effective the close of business July 9, 2013.

Jeniemarie Boehm, Teacher and Summer Employment Pool Professional Staff, effective the close of business July 31, 2013.

Jennifer Kochie, Secretary, effective the close of business July 8, 2013.

Mary Ann Knopf, Instructional Assistant, effective the close of business August 16, 2013.

Pamela Wallace, Substitute Teacher and Instructional Assistant, effective the close of business July 30, 2013.

Sara Gaeta, Behavioral Support, effective the close of business August 16, 2013.

Ashley Cory, Speech Therapist, effective the close of business August 5, 2013.

Joan Adducie, Teacher, effective the close of business October 4, 2013.

Steven Viglianti, Substitute Instructional Assistant, effective the close of business August 6, 2013.

Helene Raymond, Substitute Teacher, effective the close of business August 19, 2013.

Cheryl Rabenold, Substitute Vehicle Driver/Vehicle Assistant, effective the close of business August 14, 2013.

Retirement

Resignation, due to retirement, of the following person(s):

Rosina Liggitt, Teacher, effective the close of business December 31, 2013 (19 Years of Service).

Lisa Rincon, Instructional Assistant and Summer Employment Pool Support Staff, effective the close of business August 1, 2013 (10 Years of Service).

JoAnn Sittler, Vehicle Driver/Vehicle Assistant, effective the close of business August 9, 2013 (16 Years of Service).

Tracey Sherwood, Job Coach and Summer Employment Pool Support Staff, effective the close of business August 12, 2013 (16 Years of Service).

Lloyd Brooks, Therapeutic Staff Support Worker (BA), effective the close of business July 21, 2013 (5 Years of Service).

PERSONNEL MATTERS (continued)

Retirement (continued)

Carren Bynon, Certified Occupational Therapy Assistant and Summer Employment Pool Support Staff, effective the close of business October 31, 2013 (22 Years of Service).

Full-Time Employment

Full-Time Employment of the following person(s):

Ileen Yearick, Speech Therapist, Itinerant, at an annual salary of \$67,082, Step 18, Column M, prorated for the 194-day work year, effective August 20, 2013 (Replacement for Sara Leibelsperger, Resigned; Special Education Budget; Tenured).

Ashley Ziegler, Teacher, Itinerant, at an annual salary of \$43,611, Step 1, Column B12, prorated for the 194-day work year, effective August 20, 2013 (New Position; Special Education Early Intervention Budget, Non-Tenured).

Courtney Seremula, Teacher, Lehigh Valley Hospital Transitions, at an annual salary of \$44,629, Step 2, Column B, prorated for the 194-day work year, effective August 20, 2013 (Replacement for Sheila Moser, Transferred; Transitions Budget, Non-Tenured).

Lauren Reiss, Physical Therapist, Itinerant, at an annual salary of \$73,000, prorated for the 200-day work year, effective August 20, 2013 or upon receipt of pending paperwork (Replacement for Sharon Manifold-Herring, Resigned; Special Education Budget).

Valerie Gulycz, Special Education Supervisor, Central Office, at an annual salary of \$84,000, prorated for the 240-day work year, effective August 20, 2013 or pending release from current employer (New Position; CORE Budget, Tenured).

Erica Laudermilch, Speech Therapist, Itinerant, at an annual salary of \$43,611, Step 1, Column B12, prorated for the 194-day work year effective August 20, 2013 or upon receipt of pending paperwork and proper certification, upon receipt of transcripts conferring master's degree on but no later than close of business August 30, 2013, an annual salary will be Step 1 Column M, \$44,532, prorated for the 194-day work year effective August 30, 2013 and pending receipt of all paperwork and proper certification (Replacement for Vicki Tarwater, Retired; Early Intervention Budget, Non-Tenured).

Vincent Andrews, Emotional Support Interventionist, Allentown Learning and Adjustment School, at an annual salary of \$37,000, prorated for the 194-day work year, effective August 20, 2013 (New Position; Special Education Budget).

Ryan Phillips, Emotional Support Interventionist, Lehigh Learning and Adjustment School, at an annual salary of \$37,400, prorated for the 194-day work year, effective August 20, 2013 (Replacement for Shawn Dowdell, Retired, Special Education Budget).

Lee Ann Phillips, Occupational Therapist, Itinerant, at an annual salary of \$72,000, prorated for the 200-day work year, effective September 16, 2013 or upon receipt of pending paperwork (Replacement for Christine Eck, Resigned, Special Education Budget).

Theresa Penn, Educational Interpreter, Itinerant, at an annual salary of \$30,300, prorated for the 191-day work year, effective August 20, 2013 or upon receipt of pending paperwork (New Position; Special Education Budget).

Uldis Vilcins, Director of Transportation Services, Transportation Office, at an annual salary of \$106,000, prorated for the 240-day work year, effective September 4, 2013 or upon receipt of pending paperwork (Replacement for Randy Williams, Sr., Resigned; Transportation Budget).

PERSONNEL MATTERS (continued)

Part-Time Employment

Part-Time Employment of the following person(s), up to 29 hours per week:

Paul Young, Vehicle Assistant, at the hourly rate of \$9.35, up to 29 hours per week, effective August 15, 2013 (Transportation Pool; Transportation Budget).

Katrina Wotring, Vehicle Assistant, at the hourly rate of \$9.35, up to 29 hours per week, effective August 15, 2013 (Transportation Pool; Transportation Budget).

Cheryl Rabenold, Vehicle Driver/Vehicle Assistant, at the hourly rate of \$9.35/Vehicle Assistant, \$12.82/Van Driver, \$13.61/Mini-Bus, and \$14.04/Big Bus, up to 29 hours per week, effective August 15, 2013 (Transportation Pool; Transportation Budget).

Helene Raymond, Reading Specialist, Itinerant, at a daily rate of \$224.80, for up to 29 hours per week, effective August 20, 2013 (Replacement for Patricia Krakoski, Retired; Non-Public School Programs Budget, Non-tenured).

Position Transfer

Position transfer of the following person:

Patricia Geiger, Instructional Assistant, Whitehall High School position transfer to Job Coach, Itinerant, at an annual salary of \$23,472, prorated for the 191-work day year, effective August 12, 2013 (Replacing Joyce Adam, Resigned).

Unpaid Leave

Grant an Unpaid Leave to the following person(s):

Courtney Krempasky, Teacher, Parenting Leave, without precedent, not provided for under the federal Family Medical Leave Act, beginning November 8, 2013 and ending on May 15, 2014 with a return to work date of May 16, 2014.

John Clyde, Mental Health Specialist, Medical Leave, without precedent, not provided for under the federal Family Medical Leave Act, beginning May 15, 2013 and ending on September 13, 2013 with a return to work date of September 16, 2013.

Change of Date—Unpaid Leave

Change of Date for an Unpaid Leave for the following person(s):

Edina Fisher, Vehicle Assistant, Medical Leave, without precedent, not provided for under the federal Family Medical Leave Act, beginning November 13, 2012 with a change of end date from February 5, 2013 to June 13, 2013 with a return to work date of August 15, 2013.

Karen Gursky, Vehicle Driver/Vehicle Assistant, Medical Leave, without precedent, not provided for under the federal Family Medical Leave Act, beginning March 18, 2013 with a change of end date from June 28, 2013 to September 30, 2013 with a return to work date of October 1, 2013.

Tenure

Grant tenure to the following person(s):

Erin Forney
Carley Knappenberger
Courtney Krempasky
Ashley Merkel
Lori Nicholas

Emergency Employment

Emergency employment of the following person(s) for the 2013-2014 fiscal year, up to 29 hours per week:

PERSONNEL MATTERS (continued)

Emergency Employment (continued)

Patricia Panfile, Licensed Psychologist, at the board approved rate, effective August 20, 2013 (Provider 50 Budget).

James J. Kochie, Licensed Outpatient Therapist, at the board approved rate, effective September 20, 2013 (Provider 50 Budget).

Contracted Services

Contract with the following person(s) for the 2012-2013 fiscal year:

Nicole Borland, Special Education Facilitator, at the appropriate hourly rate, effective June 24, 2013 to June 28, 2013.

Contract with the following person(s) for the 2013-2014 fiscal year, up to 29 hours per week:

Ashtyn Juracka, Behavioral Support, at the rate of \$20 per hour.

Ryan Phillips, Behavioral Support, at the rate of \$20 per hour.

Jane Seng, Teacher, at the appropriate hourly rate.

Anthony Tapler, Behavioral Support, at the rate of \$20 per hour.

Substitutes

Approve the following substitutes for the 2013-2014 fiscal year, up to 29 hours per week:

Substitute Utility Staff

Wladimer Schumada

Substitute Teachers and Substitute Instructional Assistants

Michelle Hock

Carol Collins

Amilee Schillinger

Chrystal Mohr

Substitute Instructional Assistants

Alina Capote

Cynthia Craft

Substitute Secretary

Jennifer Kochie

Provider 50 Personnel Pool

Provider 50 Personnel Pool, casual employment, on an as-needed basis, for the 2013-2014 fiscal year, at the board approved rates for the position(s) listed, up to 29 hours per week:

David Abruzzi/Therapeutic Staff Support Worker (BA)

Dana Schubert/Therapeutic Staff Support Worker (BA)

Yarcelly Jimenez/Therapeutic Staff Support Worker (BA)

Elizabeth Patterson/Therapeutic Staff Support Worker (BA)

Barbara Greenzweig/Behavioral Specialist (Master's Level/BCBA)

Karen Brooks-Wells/Licensed Outpatient Therapist

Samantha Solomon/Therapeutic Staff Support Worker (BA)

Patricia Hugo/Behavioral Specialist (Licensed)

Jenny Jimenez/Behavioral Specialist (Licensed)

Kayla Petronella/Behavioral Specialist (Licensed)

Colin Derrico/Behavioral Specialist (Licensed)

Nicole Granitz/Behavioral Specialist (Licensed)

Andrea Laczko/Behavioral Specialist (Licensed)

Anna Boyle, Behavioral Specialist (Licensed)

Melody Engel/Behavioral Specialist (Licensed)

Mary Youndt/Behavioral Specialist (Licensed)

Michael Anderson/Behavioral Specialist (Licensed)

Eric Christman/Behavioral Specialist (Licensed)

David Marouchoc/Behavioral Specialist (Licensed)

Paul Miller/Therapeutic Staff Support Worker (BA)

PERSONNEL MATTERS (continued)

Provider 50 Personnel Pool (continued)

Renew the Provider 50 Personnel Pool, casual employment, on an as-needed basis, for the 2013-2014 fiscal year, at the board approved rates for the position(s) listed, up to 29 hours per week:

Stacy Bowman/Therapeutic Staff Support Worker (BA)

Summer Employment Pool Professional Staff

Summer Employment Professional Personnel Pool, on an as-needed basis, September 1, 2012 to August 31, 2013 at the appropriate hourly/daily rate or board approved rate, up to 29 hours per week:

Michael Sharkazy

Summer Employment Pool Support Staff

Summer Employment Support Personnel Pool, on an as-needed basis, September 1, 2012 to August 31, 2013 at the appropriate hourly/daily rate or board approved rate, up to 29 hours per week:

Jeanne McNeill

Transportation Summer Employment

Approve the following 2013 Transportation Summer Employment person(s):

Vehicle Driver/Vehicle Assistant

Sally Muffley

Moved: Anthony DeMarco; Seconded: Debra Lamb; Vote: Yes – 10; No – 0; Abstentions – 0; Absent – 4.

Dr. Eib congratulated and welcomed two new Administrators to the CLIU #21, Uldis Vilcins, Director of Transportation; and Valerie Gulycz, Special Education Supervisor.

APPROVAL OF THE 2013-2014 YOUTH FORESTRY CAMP #2 PLANNED EDUCATION PROGRAM

- MOTION: The Carbon Lehigh Intermediate Unit #21 Board of Directors approves the 2013-2014 Youth Forestry Camp #2 Planned Education Program as filed with the Board Related Materials and submits such to the Juvenile Correction Education Programs, Pennsylvania Department of Education. Moved: Robert Kolb; Seconded: Mary Ziegler; Vote: Yes – 10; No – 0; Abstentions – 0; Absent – 4.

UNFINISHED BUSINESS

Appointment of Robert Bold as the PSBA Legislative Policy Council Voting Delegate

- MOTION: The Carbon Lehigh Intermediate Unit Board of Directors appoints Robert Bold as the PSBA Legislative Policy Council Voting Delegate for the Carbon Lehigh Intermediate Unit #21. Moved: Dorothy Mohr; Seconded: Clarence Myers; Vote: Yes – 10; No – 0; Abstentions – 0; Absent – 4.

NEW BUSINESS

There was no New Business brought to the floor.

BOARD SHARING

Mary Ziegler, CLIU Board Treasurer, expressed her thanks to the CLIU Curriculum and Instruction staff on behalf of the Salisbury Township School District, for the wonderful job they did at the EduSummit held on September 13th and 14th. Kudos was particularly given to the following CLIU Curriculum and Instruction staff: Charlotte Golden, Social Media Professional Profiles for LinkedIn and Facebook; Colleen Lenett, Common Core Content Area; Cathy Enders, Common Core Math; Diahann Snisky, OverDrive and iPad Evernote; and Emily Ascani, Twitter for Professional Development and Google Drive. Salisbury is extremely pleased with the partnership they share with CLIU.

BOARD SHARING (continued)

Robert Kolb, CLIU Board member representing the Whitehall-Coplay School District, thanked CLIU Board members for their input on how each of the districts handles funding of community libraries housed within their districts.

Board Member Wayne Wentz of the Lehigh Area School District commended Dr. Eib and staff for a well-run, organized in-service held for CLIU Transportation Staff on August 15, 2013.

LEGISLATIVE UPDATE

Mr. Bold reported that the Legislature will not be in session until September.

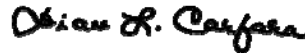
PSBA will be holding the election of officers in a completely new format in which each school district/intermediate unit will be allowed one vote. To aid in the election process, Mr. Bold distributed information on endorsed candidates to hold office of President-Elect, Vice President, and Treasurer. Board members were directed to contact him with any questions concerning these recommendations. The CLIU Board will share their selections at the September meeting for the Board Secretary to electronically cast the ballot for officers prior to October 1st.

President Bold reported that an Executive Session will be held to discuss personnel matters following the adjournment of the meeting.

ADJOURNMENT

- MOTION: The Carbon Lehigh Intermediate Unit Board of Directors meeting adjourned at 7:32 p.m. Moved: Penny Hahn; Seconded: Wayne Wentz; Vote: Yes – 10; No – 0; Abstentions – 0; Absent – 4.

Respectfully submitted,



(Mrs.) Diane L. Carfara
Board Secretary

NEXT MEETING

MONDAY, SEPTEMBER 16, 2013

**Carbon Lehigh Intermediate Unit
4210 Independence Drive
Schnecksville, PA 18078**

7:00 P.M. – Regular Board Meeting – CLIU Board Room
